



## DEPARTMENT OF THE NAVY

U.S. NAVAL HOSPITAL  
YOKOSUKA, JAPAN  
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IN REPLY REFER TO  
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**30 Jun 20**

### U.S. NAVAL HOSPITAL YOKOSUKA POLICY STATEMENT "SUPPORT OF THE DEPARTMENT OF DEFENSE PRIORITY PLACEMENT PROGRAM"

The Department of Defense (DOD) Priority Placement Program (PPP) is an integral part of the DOD Program for Stability of Employment implemented by DoDI 1400.20. It is my personal responsibility to ensure that personnel of this command adhere to the policy and its procedures. This policy applies to all military and civilian supervisors of positions in the competitive or excepted service.

Human Resources Office Yokosuka is responsible for providing information to all managers and supervisors on the specific policies, procedures, and requirements of the PPP. All recruitment actions are subject to review by the DOD Zone Placement Coordinator or Navy Regional Placement Coordinator for compliance, and any violations may have severe effects upon the command. I firmly and personally support the PPP principles, and want to assure that our management decisions regarding affected positions are made in consonance with the spirit and intent of this program. Therefore, all levels of management and supervision will:

- a. Promptly submit a Standard Form 52 for recruitment actions.
- b. Not cancel nor hold in abeyance recruitment Standard Form 52 to circumvent placement of a PPP registrant.
- c. Prepare a written request to Human Resources Office Yokosuka, via my office, to cancel a recruitment action when unforeseen circumstances arise that preclude filling the vacancy, e.g., curtailment of ceiling/funds or freeze on hiring.
- d. Direct any concerns or problems concerning application of the PPP to my personal attention.

*C. C. Rice*  
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